

Record of Decisions

Human Resources Information System Procurement

Decision Taker

Cabinet on 19 March 2024.

Decision

That the Director of Corporate Services be given delegated authority to approve the contract for the Human Resources Information System identified through the procurement process to ensure a seamless transition for the payroll service.

Reason for the Decision

If the Council does not have a payroll supplier in place, the Council would not be able to pay Torbay Council employees, partners (arm length companies) and external customers which would impact on service delivery and discharging some of the Council's statutory functions.

Implementation

This decision will come into force and may be implemented on 1 April 2024 unless the call-in procedure is triggered (as set out in the Standing Orders in relation to Overview and Scrutiny).

Information

The current contract for the Payroll and HR System comes to an end on 26 December 2026. It is critical for service delivery that the Council has an appropriate supplier in place to deliver the payroll requirements. Therefore, subject to the outcome of a procurement exercise, delegated approval was sought to award the contract to the preferred supplier.

At the meeting Councillor Jackie Thomas proposed and Councillor Chris Lewis seconded a motion that was agreed unanimously by the Cabinet, as set out above.

Alternative Options considered and rejected at the time of the decision

No other options were considered.

Is this a Key Decision?

No

Does the call-in procedure apply?

Yes

Declarations of interest (including details of any relevant dispensations issued by the Standards Committee)

None.

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22 March 2024

Signed: _____ Date: _____
Leader of Torbay Council on behalf of the Cabinet